GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Minorities Welfare Department – Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 – Constitution of an Internal Committee under Section 4 (1) of the Act in Minorities Welfare Department – Orders – Issued.

MINORITIES WELFARE (OP&BUDGET) DEPARTMENT

G.O.Rt.No.98 **Dated:26.06.2024**

Read the following:-

1. Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
2. From the Secretary to Government (SER & HRM) (FAC), General Administration (SU.I) Department, U.O. Note No.2438656/A1/SU.I/2024, dated:24.05.2024.

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O R D E R

In the first read above, the Ministry of Women and Child Development, Government of India, New Delhi while enclosing the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 has stated that, it is mandatory to constitute "Internal Committee" (IC) as per Section 4 (1) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

2. In the second read above, the General Administration (SU.I) Department, as per the orders of the Hon'ble Supreme Court of India, dated 12.05.2023, in Civil Appeal No. 2482 of 2014, has requested to constitute the Internal Complaints Committees immediately under Section-4(I) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and ensure that they function effectively and furnish annual reports as per Section-21(I) of the Act to the employer.

3. In complying with the instructions in the second read above, Government hereby re-constitute an "Internal Complaints Committees" under Section-4(i) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 to receive complaints on Sexual Harassment of Women in Minorities Welfare Department with the following members:

1.	Smt. B.Sujatha, Section Officer & Assistant Secretary to Government (I/c.), Minorities Welfare Department, A.P. Secretariat	Presiding Officer
2.	Smt. M.Baby Sarojini, Section Officer & Assistant Secretary to Government (I/c.), Minorities Welfare Department, A.P. Secretariat	Member – Convenor
3.	Smt. P.Roja Ramani, Section Officer, Minorities Welfare Department, A.P. Secretariat	Member
4.	Smt. K.Aruna Kumari, Section Officer, Minorities Welfare Department, A.P. Secretariat	Member

4. The Presiding Officer and the Member of the Internal Complaints Committee shall hold office for such a period, not exceeding three years from the date of their nomination or a new Committee is constituted by the employer, as may be required.

(PTO)

5. The Presiding Officer or any Member of the Internal Committee shall be removed from the Committee when:

a. Contravenes the provisions of Section-16; or

b. Has been convicted for an offense or an inquiry into an offense under any law for the time being in force is pending against her; or

c. Has been found guilty in any disciplinary proceedings or a disciplinary proceeding is pending against her; or

d. Has so abused her position as to render her continuance in office prejudicial to the public interest.

6. The vacancy so created or any casual vacancy shall be filled by fresh nomination in accordance with the provisions of this section.

7. The Internal Committee shall act as per the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and Rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

KATI HARSHAVARDHAN
SECRETARY TO GOVERNMENT

To
The Presiding Officer & Members of the Committee
Copy to:
The WCDA&SC (OP) Department
The General Administration (SU.I) Department
The OSD to Secretary to Government, Minorities Welfare Department
The Additional Secretary to Government, Minorities Welfare Department
The Deputy Secretary to Government, Minorities Welfare Department
The Section Officers & Assistant Secretaries to Government (I/c.)
All the Section Officers, Minorities Welfare Department.
Sc/sf.

// FORWARDED :: BY ORDER //

SECTION OFFICER